

**Office of Project Investigator, BioNest, Biotech Building Ground Floor**

**UNIVERSITY OF DELHI SOUTH CAMPUS  
NEW DELHI – 110021**



**NOTICE INVITING ONLINE TENDER FOR:**

**Providing and fixing Aluminum Partitions at BioNest, Biotech Building Ground Floor University of Delhi South Campus, New Delhi-110021**

**e-TENDER DOCUMENT**



## BioNest, Biotech Building Ground Floor

UNIVERSITY OF DELHI SOUTH CAMPUS

Benito Juarez Road, New Delhi -110021

Tel. No. 011-24157380

Email: ss5gp@yahoo.co.in

### NOTICE INVITING ONLINE TENDER FOR:

#### Providing and fixing Aluminum Partitions at BioNest, Biotech Building Ground Floor, University of Delhi South Campus, New Delhi-110021

Sealed online tenders are invited under two-bid system from contractor registered with CPWD, MES, Railway, State PWD (BMR) or Delhi University at South Campus University of Delhi as per enclosed specifications, terms and conditions by the office of the **Project Investigator, BioNest, Biotech Building Ground Floor**, University of Delhi South Campus, Benito Juarez Road, Dhaula Kuan, New Delhi-110 021

The details of the tender, item (s) and their technical specifications are as under:

#### INFORMATION & INSTRUCTIONS FOR BIDDERS

Earnest Money Deposit	Rs.7,000/- (Rupees Seven Thousand only) in the form of Demand Draft in favour of Director, South Campus University of Delhi, Payable at Delhi valid for a period of six months. EMD should reach, <b>Project Investigator, BioNest, Biotech Building Ground Floor, University of Delhi South Campus, Benito Juarez Road, New Delhi-110021</b> , before the end date and time of bid submission. Bidders, however have to attach scanned copies of EMD documents along with the e-tender (technical bid).	
Cost of Tender Form (Non-Refundable)	Rs. 500/- (Rupees Five hundred Only) through DD/Banker's cheque in favour of Director, South Campus University of Delhi, Payable at Delhi.	
	Tender cost should reach the <b>Project Investigator, BioNest, Biotech Building Ground Floor</b> , Department of Microbiology, University of Delhi South Campus, Benito Juarez Road, New Delhi-110021 before the end date and time of bid submission. Bidders, however have to attach scanned copies of tender cost document alongwith the e-tender (technical bid). Tender Document may be downloaded from the University website <a href="http://www.du.ac.in">www.du.ac.in</a> . and CPPP portal <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> as per the schedule.	
Bid Document Download Start Date	18-September-2020	4.00 P.M.
Bid Submission Start Date and Time	18- September -2020	4.00 P.M.

Bid Submission End Date and Time	08-October-2020	12.00 P.M.
Technical Bid Opening Date and Time	09-October-2020	12.00 P.M.
Financial bid Opening Date and Time	To be decided later	

UNIVERSITY OF DELHI

Annexure-A

**TECHNICAL BID**

1. Name of the Company:
2. Address (with Tele No. fax No. & e-mail ) :
3. Contact person Name and mobile number :
4. (a) The number of years of experience in Fabrication & Maintenance business. \_\_\_\_\_  
(b) Total value per year of Fabrication & Maintenance Business during the last three years  
(Attested certificate from Chartered Accountant should be attached.)
5. (a) Registration Number \_\_\_\_\_  
(b) VAT number  
(c) PAN Number \_\_\_\_\_  
(d) Service Tax Number \_\_\_\_\_
6. Name of Banker
7. Technical specifications

S.N.	Job Type	Area	Compliance Yes/No
1.	<b>Providing and fixing powder-coated Aluminum work for partition as per the approved design and openable shutters including Glass rubber gaskets, Pre-Laminated Board, Lock, fastener, and complete in all aspects. (Standard sections, appropriate Z sections and other sections of approved make conforming to IS:733 &amp; IS:1285):</b> <b>Note:</b> For complete Make/Material requirements, please read the tender document/or any change afterword as per approval of the engineer In-charge (Technical Bid Specification Point 7; Bid	1215 SQF	

	<p>Submission Point 18)</p> <p>Fabrication, and installation of powder-coated Aluminum partition with both side the same color Pre-laminated board as per specifications</p> <p><b>Frame or Partition Aluminum quality, size, and grade:</b></p> <ol style="list-style-type: none"> <li><b>1. Aluminum sections:</b> <ol style="list-style-type: none"> <li>a) <b>Section frame: 2 ½ ” X 1 ½”</b></li> <li>b) <b>Bottom: 4 ½” X 1 ¾”</b></li> <li>c) <b>Middle: 3 ¼” X 1 ¾”</b></li> <li>d) <b>Door section: 3 ¼” X 1 ¾”</b></li> </ol> </li> <li><b>2. Pre-Laminated Particle board:</b> 12 mm thick both side same color Pre-laminated board, 3-Layered flat pressed &amp; graded (medium density) Grade I, Type II conforming to IS: 12823 (exterior grade)</li> <li><b>3. Clear Float glass panes:</b> 5mm thickness (weight not less than 12.50kg/sqm)</li> <li><b>4. No. of Doors (Complete):</b> 07 (Appr. Size 2.1m x 1.10 m (Sliding or fixed as per approved design)</li> <li><b>5. Co-extruded seal U-Rubber</b> for flocked window channels,</li> <li><b>6. Other accessories with all fitting (Complete):</b> Door Handles, Tower bolt, Deadlock &amp; ISI marked floor spring Hinges, stopper, door closer, etc. as required/approved to complete the work.</li> </ol>		
2.	<p>It is mandatory for the bidders to visit the site before submitting the bid document. The vendor should contact Project Investigator BioNest, Biotech building Ground floor, University of Delhi South Campus, New Delhi-110021.The contact person is Prof. Swati Saha, Department of Microbiology, UDSC New Delhi-110021</p>		
3.	<p>Performance certificate: The bidder shall have successfully completed similar works of aluminum partition/fabrication work total costing not less than 1 lakh in a single year during each of the previous 3 financial years. The work order(s), along with certificate(s) for completion of work to satisfaction, issued by the employer as proof of satisfactory completion of the work by the contractors, shall be submitted along with the technical bid document</p>		

	as proof of the above.		
4.	Performance guarantee:- The successful contractor shall have to submit an irrevocable performance guarantee for an amount of 5% of the tendered amount, before award of the work as per the detailed terms conditions attached herewith. This performance guarantee shall be in addition to the other deposits mentioned elsewhere in the contract. In the event of the contract being determined or rescinded under provisions of any of the clause/conditions of the agreement, the performance guarantee shall stand forfeited in full and shall be absolutely at the disposal of the University of Delhi, South Campus.		

8. Makes of Items to be used for work

S.No.	Item	Company name and make of item that will be used for work (to be filled only from choices provided in General conditions Point 18 of Tender document)
i	Aluminium section	
ii	Glass (Float/ sheet)	
iii	Prelaminated particle board	
iv	Aluminum building hardware	
v	Locks	
vi	<b>Other accessories with all fitting (Complete):</b> Door Handles, Tower bolt, Deadlock & ISI marked floor spring Hinges, stopper, door closer, etc. as required/approved to complete the work. ISI marked (company Name must be mentioned)	

9. Confirm the Attachment:-

S. No.	Document	Whether attached	Page No.
1.	Whether the firm is in existence for three years or more in the trade in Central Govt./State Govt./Autonomous Bodies. if yes, necessary supportive document should be attached?	Yes/ No	
2.	Have you attached the copies of last three financial years i.e. 2017-18, 2018-19, 2019-20, showing that the firm has annual turnover of Rs. 15 lakh or more.	Yes/ No	

3.	Whether copy of Service Tax Registration Certificate, VAT attached	Yes/ No	
4.	Registration Certificate and PAN Certificate. Have you attached the copy of complete address of the Company	Yes/ No	
5.	Office and Service Centre along with the name(s) of the contact person(s) and their telephone/Fax/Mobile numbers. Have you attached a letter that they have not been blacklisted by any State Government/Central Government/Public Section Undertaking/University in India in last 3 years.	Yes/ No	
6.	Have you attached a copy of tender acceptance letter	Yes/ No	

**Declaration**

I hereby certify that the information furnished above are full and correct to the best of our knowledge. We understand that in case any deviation is found in the above statement at any stage, the company will be black-listed and will not have any deal with the Organizations in future.

**Authorized Signature  
with Seal of Company**

## FINANCIAL BID

Schedule of price bid is in the form of BOQ\_BioNest2.xls. The Financial Bid format is provided as BoQ\_BioNest2.xls along with this tender document at <https://eprocure.gov.in/eprocure/app> .

Bidders are advised to download this BoQ\_BioNest2.xls as it is and quote their offer/rates in the permitted column and upload the same in the commercial bid.

Bidder shall not tamper/modify downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with University of Delhi.

### Terms and Conditions:

- i. Cost of Tender Form (Non-Refundable) Rs. 500/- (Rupees Five hundred only) through DD/Banker's cheque in favour of Director, South Campus University of Delhi, Payable at Delhi. Tender cost should reach the **Project Investigator, BioNest, Biotech Building Ground Floor**, at Department of Microbiology, University of Delhi South Campus, Benito Juarez Road, New Delhi-110021 before the end date and time of bid submission. Bidders, however have to attach scanned copies of tender cost document along with the e-tender (technical bid). Tender Document may be downloaded from the University website [www.du.ac.in](http://www.du.ac.in). and CPP Portal <https://eprocure.gov.in/eprocure/app> as per the schedule.
- ii. The bid must be accompanied by Earnest Money Deposit (EMD) Rs.7,000/- (Rupees Seven thousand only) in the form of Demand Draft in favor of "Director, South Campus" , Benito Juarez Road payable at Delhi. Bids not accompanied with EMD will be summarily rejected. If the bidder, on being awarded the contract, becomes unwilling to supply, install and EMD will be forfeited. Scanned copies of EMD documents along with the e-tender (technical bid) are to be attached. Earnest money draft should reach the **Project Investigator, BioNest, Biotech Building Ground Floor**, at Department of Microbiology, University of Delhi South Campus, Benito Juarez Road, New Delhi-110021 before the end date and time of bid submission.
- iii. EMD of unsuccessful bidders will be returned without any interest within 30 days of award of contract.
- iv. The technical bid should be submitted in the Annexure-A and its scanned copy must be attached with the bid.
- v. Self-attested copies of PAN, TIN, VAT registration and/or Sales Tax Certificate shall be provided along with the bid. (A scanned copy of the document from the authorized signatory of the company is to be submitted along with the technical bid in this regard).
- vi. The bidders shall submit their bids online in the prescribed tender form as per Annexure- A.
- vii. The bidders are required to visit/inspect the site to understand the layout plan for the proper execution of work before submitting their bids. This prebid site visit is mandatory.



- viii. Conditional tenders and partial tenders will not be accepted.
- ix. Manual bids shall not be accepted.
- x. Bids shall be submitted online only at CPP portal:  
<https://eprocure.gov.in/eprocure/app>.
- xi. Tenderers are advised to follow the instructions provided in the 'Instructions to the Tenderer for the e-submission of the bids online through the Central Public Procurement Portal for e-procurement at <https://eprocure.gov.in/eprocure/app>.
- xii. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- xiii. Tenderer who has downloaded the tender from the University website [www.du.ac.in](http://www.du.ac.in) and Central Public Procurement Portal (CPPP) <https://eprocure.gov.in/eprocure/app>, shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with Delhi University.
- xiv. Intending tenderers are advised to again visit University website [www.du.ac.in](http://www.du.ac.in) and CPP Portal <https://eprocure.gov.in/eprocure/app> at least 3 days prior to closing date of submission of tender for any corrigendum / addendum/ amendment.
- xv. The price shall be quoted in Indian Rupees only and shall be inclusive of all taxes.
- xvi. The price quoted shall remain firm and fixed for the entire duration of contract.
- xvii. The bids shall remain valid for 120 days after the date of opening.
- xviii. This office will have the right to increase or decrease the quantity of item and services upto 30% without any change in the unit price or other terms and conditions at the time of award of supply order.
- xix. University of Delhi South Campus reserves the right to reject tender (s) without assigning any reason thereof. The University of Delhi shall be under no obligation to accept the lowest or any other offer received in response to this tender notice and shall be entitled to reject any or all offers. The University of Delhi will not be obligated to meet and have discussions with any vendor or to listen to any representations.
- xx. Corrigendum, if any, shall be published on the website of University only or intimated by Email.
- xxi. Any dispute arising out of this tender will be under the jurisdiction of courts of Delhi only.

## **BID SUBMISSION:**

### **1. Technical Bid:**

Technical Bid shall comprise of document as per Annexure-A. The technical bid should be submitted in the Annexure-A and its scanned copy must be attached with the bid. It should be accompanied by scanned copies of documents mentioned.

### **2. Financial Bid**

Schedule of price bid in the form of BOQ\_BioNest2.xls The Financial Bid format is provided as BoQ\_BioNest.xls along with this tender document at <https://eprocure.gov.in/eprocure/app> . Bidders are advised to download this BoQ\_BioNest2.xls as it is and quote their offer/rates in the permitted column and upload the same in the commercial bid. Bidder shall not tamper/modify downloaded price bid template in any manner. In case if the same is found to be

tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with University of Delhi.

### **3. Opening of Bid and Evaluation**

Bids shall be evaluated on the basis of technical specifications first. Those who do not qualify technically shall be disqualified.

### **4. List of Documents to be Attached by bidders as Scanned Copies:**

- i. A scanned copy of the Self-attested copies of PAN, TIN, VAT registration and/or Sales Tax Certificate from the authorized signatory of the company
- ii. Scanned copy of tender cost in the form of Demand Draft of Rs.500/
- iii. Scanned copies of EMD cost in the form of Demand Draft of Rs.7,000/-
- iv. A scanned copy of Technical Bid in the form of Annexure- A
- v. Performance certificate as proof of past experience in undertaking similar work

### **General Conditions:**

- 1. The successful contractor will have to execute an agreement with the University authorities on the University printed form which can be seen before tendering in the office of the undersigned. Clause 10 C & 10 CC shall not be applicable for this work. The deviation limit shall be 30% for which payment will be made at the same rate as quoted by the contractor for the work in this tender.**
2. Time allowed for completion of the work will be 20 days which has to be started at the latest from the 10<sup>th</sup> day after the date of written order to commence the work.
3. The work shall be carried out as per C.P.W.D specifications in force for works at Delhi with up to date correction slips unless otherwise specified in the nomenclature of the individual item of works.
4. Labour Welfare Cess shall be recovered @ 1.00% of the gross value of work done.
5. Rates quoted for the items, should be written in words and figures.
6. Inconvenience of Public: The Contractor shall not deposit materials on any site which will cause inconvenience to the public. The Engineer-in charge may required the contractor to remove any material which are considered by him to be dangerous or inconvenient to the public or cause them to be removed, at the contractor's cost.
7. Contractor will fully co-operate with the other agencies operating on this work.
8. If for any reason, some building plans or any other details concerning the work are not available at some stage of the work of if there is any delay in supply of any

materials which is to be supplied by the Department as per terms of the contract or there is delay or interruption in availability of site work, no claim of any sort will be admissible to the contract. However, the necessary extension of time for completion of the work due to genuine hindrances in the work will be given.

9. This tender shall remain open for acceptance for a period of 120 days from the date of opening of tender, if any tenderer with draws his tender before the said period or makes any modifications in the terms and conditions of the tender which are not acceptable to the University, then the University without pre-judice to any other right or remedy be at liberty to forfeit the Earnest money.
10. **The acceptance of the tender will rest with the University Authorities, University of Delhi, Delhi who are not bound to accept the lowest tender, and reserve the right to reject any or all the tenders received without assigning any reason. Any tender in which any of the prescribed conditions are not fulfilled is liable to be rejected.**
11. The contractor shall sign all pages of the tender documents including these conditions. **Incomplete tenders will be rejected.**
12. VAT / Tax on the work contract shall be deducted on gross value of work done as applicable by the Govt. of National Capital Territory of Delhi.
13. **Performance certificate:** Performance certificate: The bidder shall have successfully completed similar works of total costing not less than 2 lakh in a single year during each of the previous 3 financial years. The work order(s) along with work completion certificate(s) issued by the employer in proof of completion of the work by the contractors shall be submitted along with the technical bid document as proof of the above.
14. **Performance guarantee:-**  
The successful contractor shall have to submit an irrevocable performance guarantee for an amount of 5% of the tendered amount, before award of the work as per the detailed terms conditions attached herewith at Annexure "A". This performance guarantee shall be in addition to the other deposits mentioned elsewhere in the contract. In the event of the contract being determined or rescinded under provisions of any of the clause/conditions of the agreement, the performance guarantee shall stand forfeited in full and shall be absolutely at the disposal of the University of Delhi.
18. **Makes of Items:** The contractor is required to mention clearly which of the below mentioned brand/ company and also the make of the product which they will be

using for the required work. The brand/ company and make of the product to be used is to be chosen only from those listed in table below.

i	Aluminium section	Jindal, Hindalco, Indalco, Mahaveer
ii	Glass (Float/ sheet)	Modiguard, Saint Gobin, TATA Continental
iii	Prelaminated particle board	Anchor, Durian, Novapan, Archidlam
iv	Aluminum building hardware	IPSA, Everite, EBCO, ECIE, Hardwin Traders
v	Locks	Godrej, Harrison, Yale
vi	<b>Other accessories with all fitting (Complete):</b> Door Handles, Tower bolt, Deadlock & ISI marked floor spring Hinges, stopper, door closer, etc. as required/approved to complete the work.	ISI marked (company Name must be mentioned)

19.

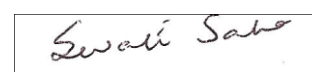
- (a) Rates quoted shall include all operations, materials etc. mentioned in the specifications of respective items of work, schedule of quantities and these conditions required to complete the job.
- (b) Rates quoted shall include all labour, materials, tools, plants equipment, hoist, tackier, scaffolding and other sundries for completion of work.
- (c) Rates quoted shall be firm and shall not be subject to any price variation due to increase in labour wages, cost of materials or any other price variation whether during stipulated period of execution or during extended period of execution (if any) except direct statutory increases by act of government or local bodies.
- (d) Rates quoted shall be for all heights, depths and length unless otherwise specified in the schedule of quantities.
- (e) Rates quoted shall include royalty, monopoly charges, sales tax and works contract tax and other taxes levied by the Government or local bodies except where stated otherwise in the contract.

20. **Sufficient quantities of all materials of the approved brand should be brought to the site before starting the job and the same will be kept under lock and key, as per the direction of the Engineer-in-Charge.**

21. Labour hutments shall not be allowed to be constructed inside the South Campus.

22. Sales tax, Purchase tax, turnover tax, labour welfare cess or any other tax in respect of this work shall be payable by the contractor and University of Delhi will not entertain any claim, whatsoever in respect of the same.

23. Payment will be made in full after the satisfactory completion of the entire job.



Project Investigator, BioNEST  
University of Delhi South Campus